

JOB OPPORTUNITY FORT VALLEY CITY ADMINISTRATOR

The City of Fort Valley is seeking a qualified professional for the position of City Administrator. This position is responsible for the overall administration of the city government, including personnel, budgets, purchasing, grants, and pensions. The City Administrator will develop long-term and short-term plans for city operations and will oversee the activity of all departments in support of city goals and objectives.

Qualified applicants should possess a bachelor's degree from an accredited college/university in a related course of study and three to five years of related experience, or an equivalent amount of education and experience to thoroughly understand the diverse objectives and functions of the city government.

The applicant must possess or have the ability to readily obtain a valid driver's license issued by the State of Georgia. The applicant must also have the ability to be bonded.

The Middle Georgia Regional Commission will be receiving all application materials and will conduct the initial screening for this position. Interested candidates should submit a cover letter, resume, and three references by 5:00 p.m. on Friday, October 1, 2021, to:

Middle Georgia Regional Commission
Attn: Greg Boike
175 Emery Highway, Suite C
Macon, Georgia 31217

Additional information will be made available upon request to Greg Boike, Middle Georgia Regional Commission, who can be reached at 478-751-6160.

Salary for this position is commensurate with qualifications and experience.

Only the top candidates will receive an interview. The City of Fort Valley reserves the right to reject any and all applications received, including applications received after the due date and time.

The City of Fort Valley is an Equal Opportunity Employer.